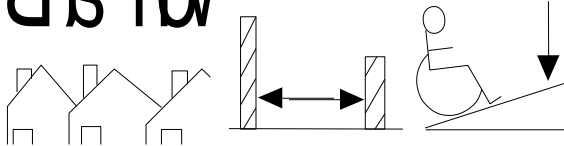


Disability Statement

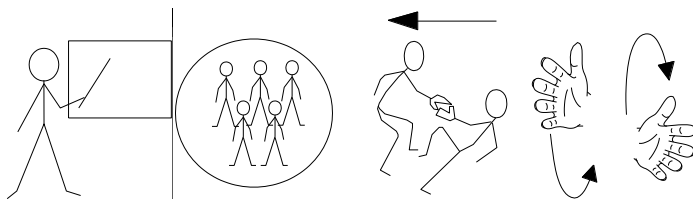


Committed to supporting disabled people by:

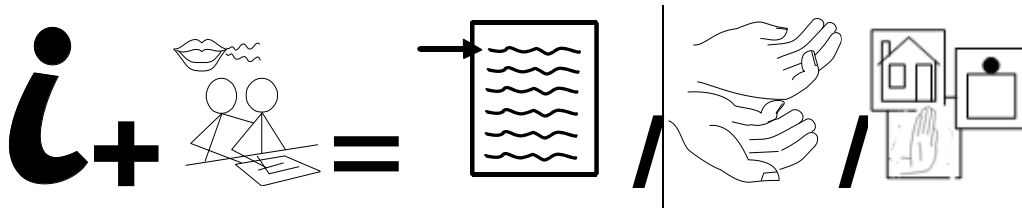
MA SR



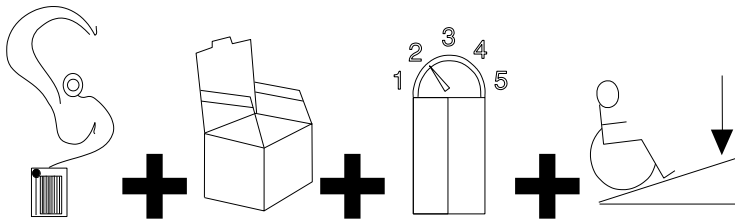
- Making our buildings as accessible as possible.



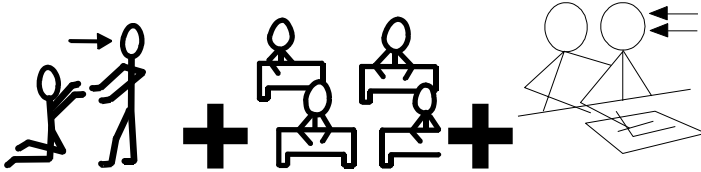
- Having trained staff to help and advise you, including trained signers (BSL).



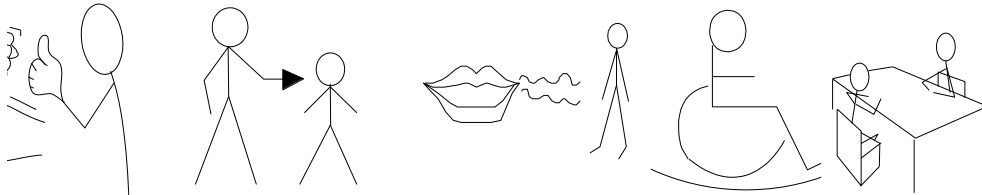
- Making information available in different formats, including symbols.



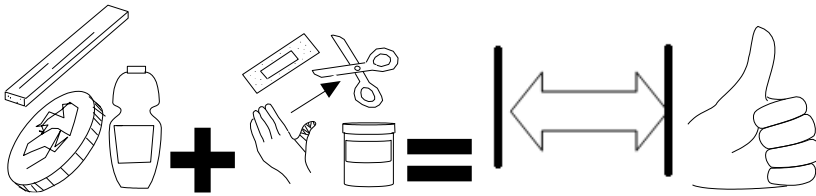
- Providing specialist equipment or materials.



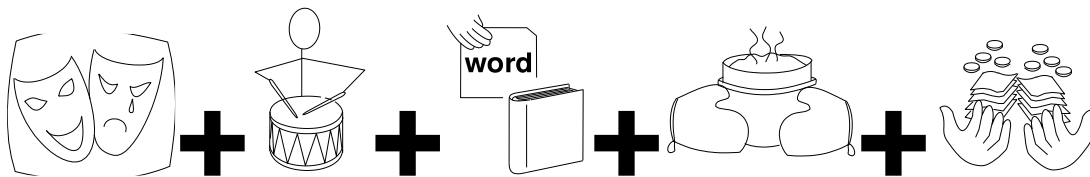
- Having support staff in classes.



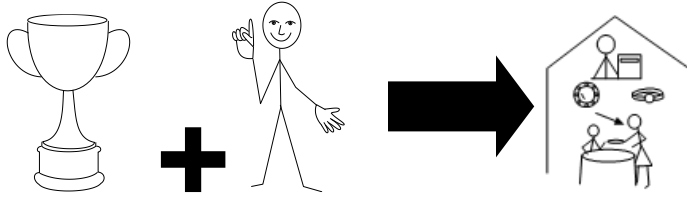
- Encouraging you to tell us about your needs and arranging private interviews.



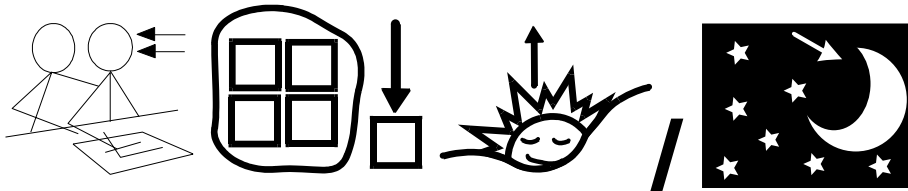
- Making sure class materials and classrooms are as accessible as possible.



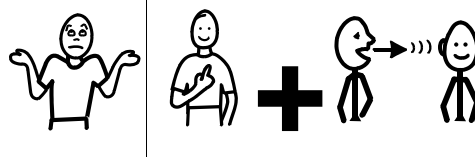
- Having a range of classes especially for people with learning difficulties.



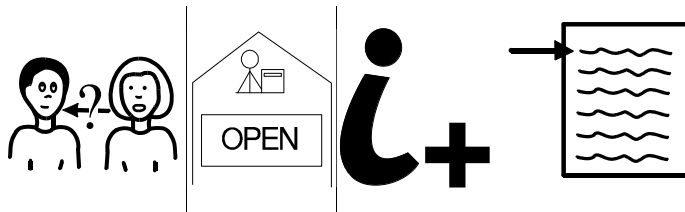
- Access to certification and advice on progression routes.



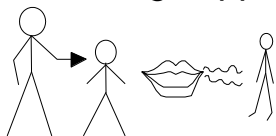
- Having study support sessions where you can get extra help and practice your skills. Please ask at reception for details.



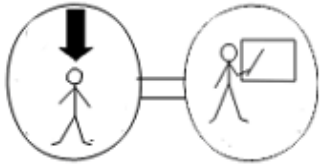
How can I get advice and support?



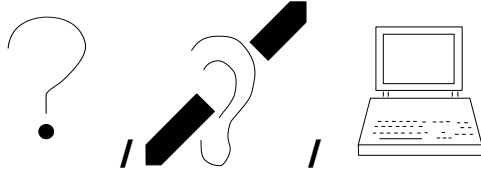
- You can ask for help at reception and course information sheets are available to help you decide if the course is what you want.
- **Sean Buckley** is the member of staff responsible for additional learning support and he can:



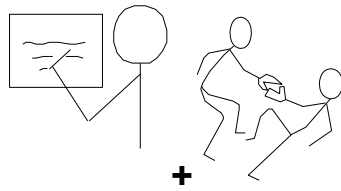
- Discuss which course is right for you and the best way to help you learn.



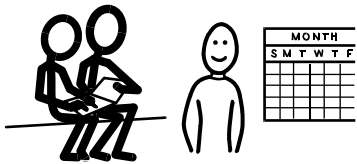
- Link you with the lecturer before you start your course.



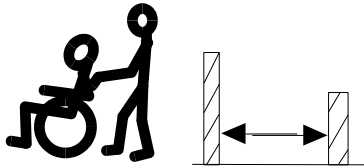
- Find out what aids or adaptations you might need.



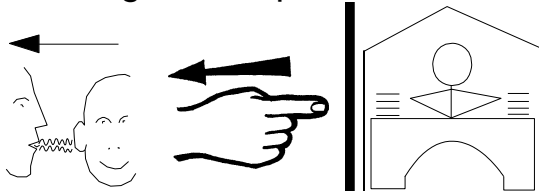
- Help you to enroll.



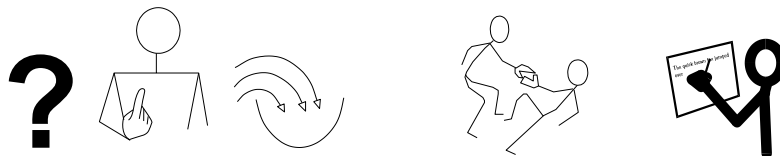
- Arrange additional support if you need it.



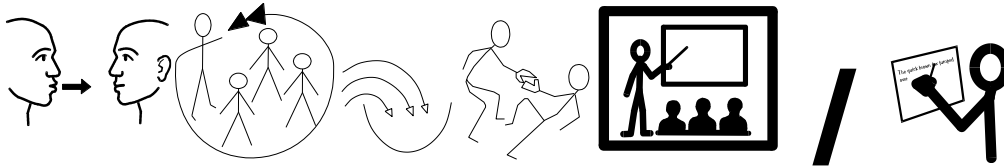
- arrange for step free access



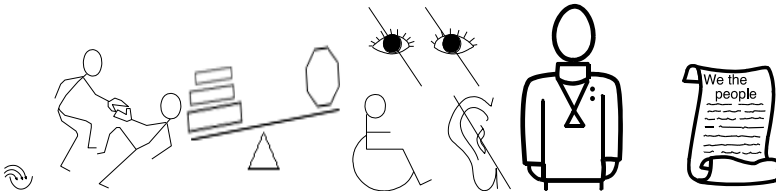
- discuss progression routes for further study



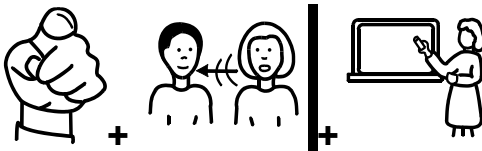
What happens if I need extra help to do my exams?



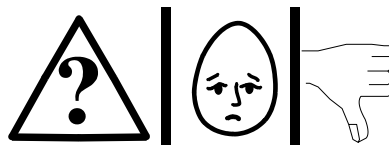
- We need to know if you need extra help for any classes, but especially if you are going to do an exam.



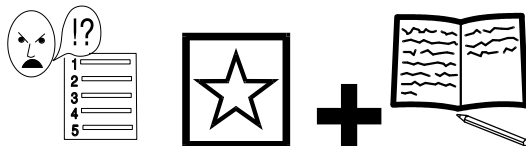
- The extra help you get will depend on your individual circumstances and in some cases you will have to provide medical evidence.



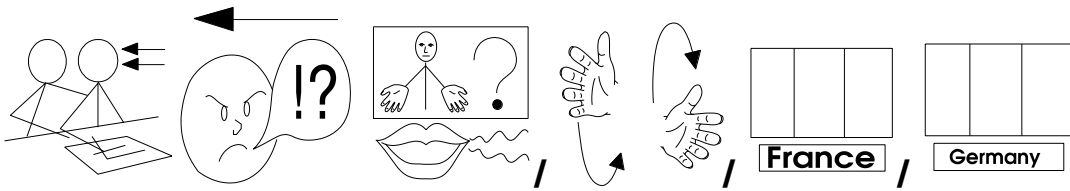
- You should make sure your lecturer knows about your needs or you can talk to the Sean Buckley, the Program Manager for Student Support.



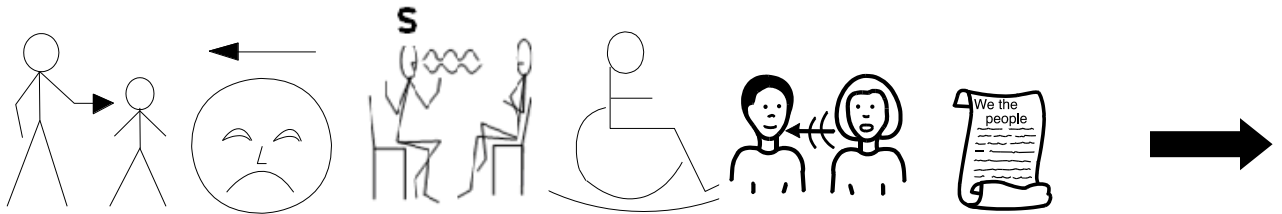
How can I complain if something goes wrong?



- All complaints received are taken seriously and are dealt with according to the complaints procedure.



- We will make sure that you are supported to progress your complaint by providing an interpreter, signer or an advocate if necessary.



- You can discuss any complaint to do with disability and access informally with Sean Buckley who will try to resolve the issue and will advise you on the corporate procedure should you want to take the matter further.